

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2063

**Those Present:** Cllrs: B. Flack (Chairman); H. Samuelson; P. Wakeling; J Rouse; L. Harvey; G King; L. Williams; A Jeffers and Clerk D. Horswell.

**Also present:** Four members of the public.

The Chairman welcomed everyone to the meeting and reported that two Members had stepped down from the Parish Council – Christine Dunster and William Leatham who had both given a considerable number of years to the Parish Council. Gifts were given to both and they were thanked for all the hard work they had done. Two new Councillors were introduced and welcomed - Loveness Williams and Andy Jeffers.

1. **Apologies for absence:** —County Cllr. Robert Thomas - attending another Parish Council meeting.

2. **Cllrs. To sign Acceptance of Office forms – Counter-signed by the clerk:**

2.1 Acceptance of Office forms were completed by all Councillors and counter-signed by the clerk.

2.2 DPI Forms were handed to Cllrs. to be completed within 28 days.

Councillors were reminded to complete their expenses forms and send back to CCC.

2.3 Declarations of Interest in matters to be discussed: No declarations.

3. **To elect a Chairman and receive Declaration of Acceptance:**

Cllr. King proposed Cllr. Flack to continue as Chairman.

Proposed – Cllr. King

Seconded – Cllr. Wakeling

All Cllrs. present AGREED.

Cllr. Flack signed the Acceptance of Office form which was counter-signed by the clerk.

4. **To elect a Vice-Chairman and receive Declaration of Acceptance:**

Cllr. Flack proposed Cllr. King to stand as Vice-Chairman.

Proposed – Cllr. Flack

Seconded – Cllr. Rouse

All Cllrs. present AGREED.

Cllr. King signed the Acceptance of Office form which was counter-signed by the clerk.

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2064

Cllr. Flack explained that as she is now a City Councillor as well as Parish Councillor there may be times when there is a conflict of interest and Cllr. King may have to take the chair regarding a particular agenda item.

### 5. Appointment of Cllrs for: Highways; KALC Representative; Footpath Wardens; Village Hall Representative.

Note: Mrs Dunster to continue in her role of monitoring pavements.

Highways – Cllr. King

Footpath Wardens – Cllr. Samuelson and Cllr. Wakeling

Village Hall representative – Cllr. Rouse

KALC Representative – To be decided.

All Cllrs. present AGREED.

### 6. Adoption of Standing Orders and Financial Regulations (previously circulated to all Members):

Standing Orders and updated Financial Regulations had been circulated.

Proposed – Cllr. King

Seconded – Cllr. Samuelson

All Cllrs. present AGREED.

The clerk reported that the re-declaration of compliance has been completed as required by the Pensions Regulator every three years.

### 7. Approval for Invoice Payments (Banking list circulated to Cllrs. prior to meeting):

#### Banking Report May 2019

#### Approval for invoice payments

Method of payment	Payee	Description	Gross Cost
DD	Serco	Waste Collection May 2019	£79.44 Vat £13.24
Bacs	Mr K Waddington	Handyman Wages April 2019	£175.33
Bacs	Mrs D Horswell	Clerks Salary April 2019	£719.33
Bacs	HMRC	PAYE & NIC April 2019	£147.20
DD	XLN	Telephone & Broadband May	£35.16 Vat £5.86

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

		2019	
Bacs	Mrs D Horswell	Petty Cash Ink Carts AVG Anti-Virus Annual Fee	£42.98 Vat £7.16  £59.99
Bacs	BVHMC	Hall Hire May 2019	£15.00
Bacs	K T Fire Protection Limited	Annual Servicing/Inspection of fire fighting equipment	£55.20 Vat £9.20
DD	BT	Line Rental	£21.56 Vat £3.59
Bacs	Goodfellers Tree Surgeons	Reduce height of conifers bordering 12 School Lane	£450.00
Bacs	Lionel Robbins	Internal Audit	£75.00

**Total Paid Out      £1,876.19**

## **Paid In**

CCC – Concurrent Funding 2019/2020      £5,136.15

**Total Paid in      £5,136.15**

## **Bank Statement as at 30<sup>th</sup> April 2019**

**Current Account - £38,200.19 (Not including all the transactions above)**

**Includes Innovation Grant of £2,000 (for setting up Youth Council) of which there is a balance of £1,839.25**

**It was noted that a new bank signatory would be required for the on-line banking. Cllr. Harvey offered to do this.**

**7.1 Following a review of effectiveness of the system of internal control - To accept and approve Section 1 Annual Governance Statement 2018/2019 - to be signed by Chairman and clerk**

**Section 1 Annual Governance Statement 2018/2019 was accepted and approved unanimously and signed by the Chairman and clerk.**

**Sheet 2065**

# *Blean Parish Council*

**Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019**

## **Sheet 2066**

**7.2 To accept and approve Section 2 Accounting Statements 2018/2019 - signed by the clerk prior to the meeting and to be signed by the Chairman at the meeting. (Internal Auditor's report and Finance Report circulated to Members prior to meeting).**

Section 2 Accounting Statements 2018/2019, signed by the clerk prior to the meeting, was accepted and approved unanimously by Members and signed by the Chairman.

## **8. Planning: (as previously circulated)**

### **PLANNING REPORT May 2019**

#### **Planning Applications:**

**1. 19/00469 - Proposed single-storey side extensions along with new roofing, external cladding, access ramp and stairs to north elevation together with new vehicle access and paving. - Jennison Building, University of Kent, Giles Lane, Blean, CT2 7NT –** Blean Parish Council has no objections to this application.

**2. 19/00612 - Proposed two-storey detached dwelling together with associated parking, access and landscaping - Land between 23 and 25 Honey Hill, Blean, CT2 9JR -** The Parish Council has reviewed this planning application and welcome a self build project in the village.

The principle to site the building on the western side of the plot and have access from Denstroude Lane is positive. However the design with the pitched roof does stick out and the Parish Council would recommend a lower pitch to the roof to improve the visual 'look' from the west.

The site has had a garage which is now a ruin. A previous planning application some 15 years ago was refused.

Although the site has been cleared over the last year, previous years of neglect may have introduced some forms of wild life and a survey to ascertain the current situation is required.

Overall, although this extends linear development along the A290, subject to a lower roofline the Parish Council would not object to this application.

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2067

### Planning Applications received since last meeting:

1. 19/00700 - Proposed single-storey front extension - 5 Mount Pleasant, Blean, CT2 9EU – Comments by 24<sup>th</sup> May
2. 19/00559 - Proposed single-storey extension to side elevation of the log cabin to create ancillary accommodation - 44 Tile Kiln Hill, Blean, CT2 9EE - Comments by 24<sup>th</sup> May
3. 19/00788 - Proposed two-storey detached dwelling along with cycle store - 16 Chapel Lane, Blean, CT2 9HA - Comments by 31st May – to be circulated.  
It was noted that this has already had an application in 2017 in which the outline application had been established so this proposal is to look at the design, roof height etc.

### Decision Notices by CCC:

1. 19/00133 - Proposed detached single-storey dwelling with accommodation in the roof space and associated car-port, parking, driveway and landscaping - Land adjoining Linden Lea, 2 Blean Common, Blean, CT2 9ES – GRANTED
2. 19/00345 - Proposed replacement of porch following demolition of existing porch and alterations to the fenestration to include the replacement of tiles to front elevation - 46 Tile Kiln Hill, Blean, CT2 9EE – GRANTED
3. 19/00469 - Proposed single-storey side extensions along with new roofing, external cladding, access ramp and stairs to north elevation together with new vehicle access and paving - Jennison Building, University Of Kent, Giles Lane, Blean, CT2 7NT - GRANTED

KCC Footpath Closures from 23<sup>rd</sup> April for a maximum of six months.

### 9. To Approve: Minutes of the last meeting held on 18<sup>th</sup> March 2019:

Proposed by Cllr. Rouse, seconded by Cllr. King and all Members present **AGREED.**

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2068

### 10. County Cllr's. Report:

- Update from last meeting – CCC have confirmed there's no requirement to adopt UKC Masterplan.
- New Director at KCC covering transport has been asked to come to Canterbury for a presentation.
- £33m of Brexit no deal preparations spend improving roads (not just surfaces but wider infrastructure too).
- Smart traffic lights being trialled to improve flow of traffic in both directions.
- Highways improvement Plan to be worked on with Parish Council.

Good luck to Council for new term  
I'll be supporting from CCC Leader position too.

### 11. Reports and Updates: (Reports circulated to Cllrs prior to meeting):

#### 11.1 Village Hall Report:

Cllr. Flack reported that the village hall bookings continue to thrive. They have employed a new caretaker who will be doing general maintenance as well as the cleaning. The volunteer group continue to work very hard.  
The Bacon Butty Ride is on 19<sup>th</sup> May at 9.30am.

#### 11.2 N.H.W. Report: (attached to these minutes)

These are mainly telephone scams now.

Cllr. Flack reported that a resident had had a telephone call from CCC, given the name of an officer, who were carrying out a survey on shopping habits. Cllr. Flack had said to CCC that they should have publicised it better so that people knew that it was true.

#### 11.3 Speedwatch Report:

David Gammon reported that 284 vehicles had been logged at a Speedwatch session on 13<sup>th</sup> May with one vehicle being over 35mph whereas on 18<sup>th</sup> April out of 330 vehicles logged in an hour 24 were over 30mph so it was thought that the sessions are having a positive impact.

### 12. Matters raised by the Public:

The matter of the lack of signage on the two lanes at the roundabout by The Long Reach was raised. Cllr. Flack said that the Accident Reduction Team will discuss all the issues on the A290 with the Parish Council.

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2069

### 13. Matters to be discussed:

13.1 *For Approval: Request to use the recreation ground by Favour House church for church picnic and BBQ on 6<sup>th</sup> July 2019 from 12pm to 5pm.*

Cllr. King declared an interest as he occasionally attends the church.

It was agreed that the Parish Council would need to have sight and a copy of Favour House Church's up to date public liability insurance and Favour House would also need to:

- fence off the area
- have a fire extinguisher and fire blanket
- No bouncy castles
- Leave sufficient space for dog walkers and people using the recreation ground

It was agreed to charge them £15 with a £50 returnable deposit.

It was noted that last year there had been a bit of a problem with loud music. Cllrs. were happy for the event to go ahead as long as all the conditions were met.

### 13.2 For discussion: Monkey Court Gate and fence

Cllr. Flack explained that this is Common Land where a large vehicle has knocked the gate off its hinges.

After discussion and considering the options it was decided that the Parish Council will continue to monitor the situation.

The gate will be checked to ensure it is safe.

### 13.3 For discussion: Wicksteed Play Equipment Report:

The report has been circulated to Cllrs. for their information and comments. It is noted that there is nothing urgent reported only the replacement of the safety surface under the elephant springer which the Parish Council now has funds for and is in the hands of the supplier for the work to be undertaken. It was brought to the Parish Council's attention that there is wood rot in one of the leg supports of the kicking wall. The handyman has had a look and will undertake to do the repair.

### 14. Councillors' Reports:

14.1 Cllr. Harvey raised the matter of the bus stop and sign still not having been replaced following the car accident on Blean Common. Cllr. King confirmed that CCC are in contact with the contractors to replace the road sign and Stagecoach concerning the bus stop.

14.2 Cllr. Harvey also reported that a car has been parked outside Fisher Court for some considerable time with a flat tyre. It will be reported to the PCSO.

14.3 Cllr. King reported that the yellow H is still missing on Tyler Hill Road for indication where the fire hydrant is.

# *Blean Parish Council*

Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019

## Sheet 2070

14.4 Cllr. King also expressed concern on the number of vehicles parking on the pavement opposite the shops in Tyler Hill Road despite there being 'No pavement parking' signs. Cllr. Flack said that this has been reported to the Enforcement Team and an Enforcement Officer will be coming to the village. Cllr. Flack said that she has expressed concern to CCC that the signs are not very visible.

14.5 Cllr. Jeffers reported that the stile on CB18 is missing. This had been reported as unsafe to P.R.O.W. so it was thought that maybe it has been removed for safety reasons.

14.6 Cllr. Wakeling raised concern about rubbish that has been in the front garden of 128 Blean Common for four months. Cllr. Flack will raise the matter with CCC Planning Enforcement.

14.7 Cllr. Flack said that the overgrown hedge and vegetation bordering the field by the Royal Oak has been reported to KCC and, although, the vegetation has been cut back the hedge is still uncut.

14.8 Cllr. Flack gave an update on the Gladman's case. Gladmans had made an appeal against Justice Dove's decision which has been dismissed. They have one course of action left which is to appeal to the Supreme Court. If not, the whole case will go back to The Inspectorate where the Inspector will be bound by Justice Dove's decision.

14.9 Cllr. Flack reported that since the closure of the Blean Tavern the company guardianship has ceased and the site is now up for sale. It is uncertain whether it will be sold as a business.

## 15. Any Other Business for discussion at next meeting:

The date of the next meeting is Monday 10<sup>th</sup> June.

There being no further business the meeting closed at 9.05pm.

Date \_\_\_\_\_

Signature \_\_\_\_\_

# *Blean Parish Council*

**Minutes of the Annual Parish Council Meeting held at the Village Hall, School Lane, Blean on Monday 13<sup>th</sup> May 2019**

## **NEIGHBOURHOOD WATCH report- March/May 2019**

Blean village co-ordinator:- David Greenman, 3 Vicarage Lane, Blean, CT2 9ET  
Phone: 01227 450853/mob 07843962986  
e-mail: david.greenman@btinternet.com

Eight reports, relevant to the village, were received from Kent Police between March 14<sup>th</sup> and May 09<sup>th</sup> 2019 and forwarded to the 16 links around the village of Blean.

Crime involving vehicles, mostly stealing from or damaging them, predominate in the time period covered by this report.

Here is an example of the sort of advice the police have issued:

- *Don't leave anything on display, no matter how small*
- *Take valuables like laptops and satnavs with you*
- *Wipe satnav suction marks away from your windscreen or dashboard*
- *Remove the stereo if you can*
- *Never leave your keys in the ignition*
- *A Thatcham-approved immobiliser or steering lock can help secure older vehicles*
- *Park in a garage, secure car park or well-lit area if possible*
- *Make sure you don't leave your car keys visible from the outside of your home.*

Cyber crime is still widespread among residents and this illustrates the sort of advice proffered by the police:

### ***Fraudsters send fake Virgin Media emails threatening “automatic disconnection”***

*Action Fraud has received over 100 reports about fake emails that purport to be from Virgin Media. The emails threaten the recipient with “automatic disconnection” due to “invalid billing information”. The links in the emails lead to genuine-looking phishing websites that are designed to steal your Virgin Media account login details.*

***Don't click on the links or attachments in suspicious emails, and never respond to messages that ask for your personal or financial details.***

David Greenman- 09/05/ 2019