

BLEAN PARISH COUNCIL



Sheet 2303

Minutes of the Annual Parish Council Meeting held on Monday 15th May 2023.

Prior to the start of the meeting all elected Councillors signed Acceptance of Office forms counter-signed by the clerk.

Those Present: Cllr. P. Hutt; Cllr. J. Russell; Cllr. H. Samuelson; Cllr. A. Jeffers; Cllr. M. Akers and Clerk Mrs D. Horswell.

Also present: Ward Cllr. A. Ricketts and two members of the public. Another member of the public arrived at 8.15pm.

1. Apologies for absence:; Ward Cllr. D. Smith; Ward Cllr. S. Jupe and County Cllr. R. Thomas – all attending other meetings.

2. Co-optation of Godfrey King onto the Parish Council.

It was unanimously agreed to co-opt Godfrey King onto the Parish Council.

He signed an Acceptance of Office form counter-signed by the clerk.

3. To elect a Chairman and receive Declaration of Acceptance.

Cllr. Hutt was PROPOSED by Cllr. Samuelson and SECONDED by Cllr. Russell to stand as Chairman.

AGREED by all Cllrs. present.

4. To elect a Vice-Chairman and receive Declaration of Acceptance.

Cllr. Samuelson was PROPOSED by Cllr. Hutt and SECONDED by Cllr. King to stand as Vice-Chairman.

AGREED by all Cllrs. present.

Both signed the Acceptance of Office forms which were counter-signed by the clerk.

5. The Chairman welcomed everyone to the meeting.

6. Changes to DPI's & Declarations of Interest in matters to be discussed:

New DPI forms were distributed to all Councillors to be completed and returned to the Monitoring Officer at CCC within 28 days.

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7. To Approve: Minutes of the last Meeting: of 17th April 2023.

Proposed Cllr. Samuelson, Seconded by Cllr. Hutt and AGREED by all Members present.

These being approved the Minutes were signed by the Chairman as a true record.

8. Appointment of Cllrs for:

Highways: Cllr. Jeffers

Speedwatch: Cllr. Russell and Cllr. Akers

Footpath Wardens: Cllr. Russell and Cllr. Samuelson

Village Hall Representative: Cllr. King

KALC Representatives: Cllr. Russell and Cllr. Hutt

9. Adoption of Standing Orders and Financial Regulations (previously circulated to all Cllrs).

Proposed by Cllr. Jeffers, Seconded by Cllr. Akers and AGREED by all Members present.

10. Finance:

Banking Report circulated to Cllrs. prior to the meeting.)

DD	Lili Waste Services	Waste Collection May	£105.40 (<i>Vat £21.08</i>)
Bacs	Mr K Waddington	Handyman Wages April	£180.77
Bacs	Mrs D Horswell	Clerk Salary April	£809.26
Bacs	HMRC	PAYE & NIC April	£218.45
DD	XLN	Telephone & Broadband May	£81.13 (<i>Vat £13.52</i>)
Bacs	Dean & Chapter	Storage of BPC Archives	£30.00 (<i>Vat £5.00</i>)
Bacs	Blean Village Hall	Hall Hire 15/5/23	£24.00
Bacs	Guardian Security	Fire Extinguishers Inspection	£55.20 (<i>Vat £9.20</i>)
Bacs	Lushland Ltd	Recreation Ground Tree Survey	£465.00
Bacs	Lionel Robbins	Internal Audit	£90.00
Bacs	Shaw & Sons Ltd	Minute Book	£106.80 (<i>Vat £17.80</i>)

Total Paid Out: £2,166.01

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Paid in:

BVHMC – Waste Collection March & April	£81.42
HMRC – VAT Refund 2022/2023	£1,526.49
CCC – Precept Payment 2023/2024	£23,825.00

Total Paid in: £25,432.91

Bank Statement as at 30th April 2023 - Current Account £54,133.90

(This does not include all the outgoing transactions in this banking report).

All Members present **APPROVED** and **AGREED** the payments.

10.1 AGAR Following a review of effectiveness of the system of internal control - To accept and approve Section 1 Annual Governance Statement 2022/2023

Accepted and Approved by all Cllrs. present and signed by the Chairman and clerk.

10.2 To accept and approve Section 2 Accounting Statements 2022/2023 - signed by the clerk prior to the meeting.

Accepted and Approved by all Cllrs. present and signed by the Chairman.

(AGAR papers and relevant documents circulated to Cllrs. prior to the meeting).

11. Planning: (Planning Report for discussion circulated to Cllrs. prior to meeting)

Planning Applications:

23/00504 - Single-storey rear extension, porch to front, together with alterations to roof to include dormers to both sides - **105 Blean Common – Blean Parish Council has no objections to this application.**

23/00502 - Change of use of land from open field to a dog walking field together with the erection of fence with timber posts and a metal gate - **Field To The East Of The Gas Distribution Centre And South Of The Private Access Track Leading Off Honey Hill Road A290 - Blean Parish Council has no objections to this application.**

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23/00527 - Change of use of field for use as riding arena - **The Hay Barn, Denstroude Lane - Blean Parish Council has no objection to this application.**

23/00613 - Two-storey rear extension following demolition of existing single-storey extensions - **25 Honey Hill, Blean – Blean Parish Council has no objections to this application.**

23/00521 - 6 detached dwellings consisting of 3 no. one and a half storey, 2 no. two and a half storey and 1 no. 2 storey dwelling together with formation of access and associated hardstanding following demolition of existing industrial buildings - **Butlers Court Farm, Blean Common - Blean Parish Council object to this application on the grounds that the flood risk assessment makes no reference to the discharge from the Gladmans Waste Water Treatment Plant, on the planned neighbouring site on Blean Common which has recently been granted, and is thought will flow in this direction.**

23/00680 - First floor extension and new roof - **135 Blean Common - Blean Parish Council has no objections to this application, providing that the proposed extra height of the building is not too oppressive to the neighbours at No. 133 as it looks like quite an increase in height.**

23/00667 - T.P.O. No 26 1990- T1 Oak tree, located in the woodland adjacent to fence, coppice by 3ft. - **Woodville House, Woodville, Blean - Comments by 19th May.**

23/00780 - Change of use together with single-storey detached building for use as coffee shop along with use of land ancillary to the garden centre and construction of polytunnels - **Meadow Grange Nursery - Comments by 9th June.**

Decision Notices by CCC: None

Land at Mill Field:

It was noted that Rubix Estates have contacted the Parish Council concerning the land at Mill Field on Tyler Hill Road. Ward Cllr. Ricketts said that the land is not identified in the current Local Plan for development and the new draft Local Plan will not be released until late autumn.

However, it was agreed that it would be a good idea to meet them to see what they have to say.

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Land at Blean Common – Gladmans:

The matter of the Section 106 money was discussed which, although the Parish Council has had no notification, it was thought wise to compile a list of requirements.

Butlers Court Farm:

Cllr. Jeffers wished to add further comments regarding this application which he will send to Ward Cllr. Ricketts who has asked for the application to be called into committee.

12. Reports from County Cllr. and Ward Cllrs:

12.1 Ward Cllr. Ricketts reported that the new Leader of CCC, Mayor and Sheriff will be elected on 17th May.

13. Reports and Updates:

13.1 Village Hall Report: - Cllr. King

We continue to receive enquiries from new hirers, including weddings, Tai Chi , Hypnobirthing and much more.

A new dishwasher is to be installed shortly, which will necessitate alterations to the plumbing system and the introduction of a water softener.

I am happy to continue as the BPC representative on the village hall committee if councillors decide to appoint me at the forthcoming AGM .

13.2 N.H.W:

All reports are circulated to Cllrs.

13.3 Footpath Report: Cllr. Samuelson and Cllr. Russell.

Nothing to report.

13.4 Highways Report: Cllr Jeffers.

Nothing to report.

13.5 Speedwatch Report: Cllr. Akers and Cllr. Russell.

Discussions continue with Rough Common/Harbledown group.

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13.6 Clerks Report:

Recreation Ground

The rocket – paint has been ordered for Ken to re-paint.

Fort – rotten posts – Homefront Ltd have been contacted and photos sent of the posts which are rotting from the top downwards. Apparently, this is a common fault, and they are looking into the remedy.

Tyre Climber – the bottom one of the three has a split in it so Ken has removed it and will need to be replaced. Cllr. Hutt said that he has a tyre.

The benches to be re-painted this year.

The Recreation Ground has had its first cut although it was very boggy. Landscape Services have pencilled in the Annual Village Fete is on 24th June so that it will have a cut prior to that date.

Dates of forthcoming Parish Council meetings in the coming year unless for any reason they have to be changed. 12th June, 10th July, 11th September, 9th October, 13th November, 11th December, 12th February 2024, 11th March 2024, 8th April 2024 and Annual Parish Council meeting on 13th May 2024

14. Matters raised by the Public:

No matters raised by the public present.

15. Matters to be discussed: (Any relevant papers circulated to Cllrs. prior to the meeting).

15.1 Picnic Table offered from BVHMC:

The village hall committee have offered the picnic table which is sited on the patio at the back of the village hall to the Parish Council which was accepted and the clerk will respond accordingly. A decision needs to be made on where it will be sited in the recreation ground.

Cllr. Ricketts offered money from the Opportunities Fund to part fund a new picnic table to replace the existing one. The Parish Council will match fund.

15.2 Tree Survey Report:

The report has been circulated to Cllrs. and it was agreed to have the high priority work carried out.

15.3 Update on Repair of Village Sign:

No update.

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16. Councillors Reports:

16.1 Cllr. Russell reported on the plastic-free initiative which continues with the launch in Canterbury on 5th July. A plastic-free shop is opening in Canterbury shortly. Cllr. Bobrowicz from Hackington Parish Council wants to meet Cllr. Russell with a view to Blean Parish Council becoming more involved.

16.2 Cllr. Jeffers said that following on from the April Minutes and the unsatisfactory response from KCC the matter of the Crab and Winkle crossover must be kept on the agenda.

16.3 Cllr. King said that there is a quiz at The Hare on 15th June at 7.30pm. All proceeds to Blean Pre-school.

17. Any Other Business for discussion at the next meeting.
Newsletter – please think of any items to include.

There being no further business the meeting closed at 8.45pm.

These Minutes remain as draft minutes until approved by the Parish Council at the next meeting.

Date _____

Signature _____