

## Bank reconciliation

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 2020" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered in figures.

Name of smaller authority: Blean Parish Council

County area (local councils and parish meetings only): Kent

### Financial year ending 31 March 2020

Prepared by (Name and Role): Denise Horswell Clerk & RFO

Date: 31/03/2020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
account 1	19,181.0	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		19,181.0
 Petty cash float (if applicable)		-
 Less: any unpresented cheques as at 31/3/20 <b>(enter these as negative numbers)</b>		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-
 Add: any un-banked cash as at 31/3/20		
<span style="border: 1px solid black; background-color: yellow; display: inline-block; width: 100px; height: 20px;"></span>		-
 <b>Net balances as at 31/3/20 (Box 8)</b>		<b>19,181.0</b>